

Frequently Asked Questions

for the Public Call for Proposals for non profit organisations “Recraft the Past: Build Up the Future 2” (CFP 10-2022)

I. General Eligibility Criteria

Q1. Are Local Public Companies eligible for support under this Public Call?

The Local Public Companies (Utility Companies) are not eligible for support under this Call.

Q2. Are individuals eligible for support under this Public Call?

Individual applicants who are not registered as a non-for-profit organisation or other type of eligible organisation (e.g. as an academic institution), are not eligible for support under this Call. However, they may be incorporated as experts to either the Lead or the partner organisation and be shown in Part 1. (Human resources) of the Budget template.

Q3. Aside from the entities mentioned in the Public Call (*non-governmental non profit organisations*), can the private business companies, including consulting companies, which offer services in the areas of arts, crafts and culture, tourism, business start-up support consulting, et cetera, within the defined territory of the Programme be considered eligible for support?

The organisations which can be applicants and/or partners within this Public Call should have **not-for-profit** defined in their Founding Act (Statute) and the Court Registration Act and they need to meet the other criteria for their applications to be taken into consideration for evaluation. Consulting companies which provide support to other for-profit or not-for-profit entities on a commercial basis can only be engaged in the project as service providers.

Q4. Can a Higher Educational Institution be an applicant under the category of Academic Organisation? Is a Centre for professional development (registered for research and education) eligible for support?

Academic organisations are eligible to apply for as long as they are legally registered as **non-profit** organisations and fulfil the other criteria of the Call.

Q5. Can an organisation apply once as a partner and once as a lead partner?

An organisation may submit more than one application to this Call, but it can only be awarded one grant, be it as a lead or as a partner organisation.



Q6. Does a partner organisation have to be from Albania?

Yes. They must be registered in Albania, in accordance with the laws of Albania.

Q7. Does a lead organisation have to be from one of Programme Municipalities?

The Lead Applicant organisation does not have to prove it has direct experience in the administrative territory of the municipalities of Tirana, Mirdita, Durres, Kavaja, Rogozhina or Kruja. Such experience is recommended but it is not a must.

II. Financial Budget Allocation and Cost Share Contribution

Q8. Are the expenses of renting an office considered as operational costs?

Yes. Operational costs include the cost of renting a working space and as such are not eligible costs.

Q9. If an applicant is a not-for-profit organisation and a partner on the project is a for-profit organisation, is it necessary to provide a cost share contribution and in which amount?

For-profit organisations are not eligible for support under this Call.

Q10. Can the cost share contribution of implementing organisations be used for funding the employees' salaries?

Staff salaries are part of human resources costs for the project team hence they should not exceed 25% of the total project costs, depending on the nature of the project proposal. The organisations which have committed to cost share contribution, may transfer it to the project bank account from which all eligible expenses included in the budget will be covered.

Q11. Can the rental cost of a space for capacity building activities be considered as a cost share within the project budget?

Renting premises for specific project related activities outside of the organisation offices can constitute eligible shared costs. However, if the same space is also used as office space by the applicant or its partner organisation, the rental costs will not be accepted as cost share within the project budget.

Q12. Could purchasing of work premises be included in the project budget?

No, the purchasing of work premises is not an eligible cost under the condition of this Call.



Q13. In the Call it is stated that the maximum amount of a grant award is USD 50,000. Does this mean that the cost share of EU4Culture in the total costs of the project can be USD 50,000, and the applicant's cost share should be e.g. USD 3,000 OR the maximum value of the project budget should be USD 50,000 including the cost shares of both EU4Culture and the applicant(s)?

The maximum amount of a grant award - USD 50,000 for the Main Funding Frame or USD 20,000 for the Dedicated Funding Frame for Youth organisations - means that EU4Culture may participate in the overall cost of the project **up to the stated maximum grant award.**

III. Scope

Q14. Do the proposed actions have to respond to both specific objectives of this Call?

Not necessarily. All actions under this Call should contribute directly to the attainment of the overall objective through activities that aim to achieve either the first or the second objective OR both of them.

Q15. Is it justifiable or not to engage in activities with manufacturers of alcoholic drinks which are registered to produce wine, beer, brandy and other alcoholic drinks?

Activities related to the manufacturers of alcoholic drinks are not supported by this Public Call. Activities related to the manufacturers of fruit registered for fruit processing (but not registered to produce alcoholic drinks) are eligible for support under this Public Call. Similarly, activities related to the manufacturers of bottles, barrels or other types of containers of liquid made out of traditional (non-industrial) manufacturing processes (but not registered to produce alcoholic drinks) are eligible for support under this Public Call.

Q16. Can project activities be connected to other ongoing activities of the organisation?

Activities may succeed or be linked to other projects. However, funds from this Call cannot be used for activities already financed from other donating sources.

Q17. Can organisations that have implemented projects awarded from previous EU4Culture Calls apply?

Organisations that have implemented and concluded projects awarded from previous Calls published under EU4Culture are eligible to apply. However, those organisations whose projects awarded from a previous Call are still running and have not been concluded yet until the public launch date of *Recraft the Past, Build up the Future 2* cannot reapply in this Call with another project proposal. It is, however, possible for them to be a partner to a maximum of one project awarded to another entity in the frame of this Call.

Q18. In the Call it states that the activities aimed at strengthening the internal capacity of the implementing organisations should not exceed 30% of the total project budget. Does the procurement of equipment fall within the strengthening of the capacity or not? That is, if the project is aimed at procuring equipment which will help the activities of a start-up or small business initiative and increase its capacity and that of the implementing organisation itself, is there a 30% limit regarding the budget?

The limit of 30% does apply to the activities aimed specifically at strengthening the capacity of an organisation for supporting business activities such as training, seminars, and other types of instruction for employees within the organisation which will be trained/coached for the purpose of providing better services or providing new services in the future. If the equipment procured is of immediate benefit for the start-up or small business initiative targeted by the project, it will not be subject to the 30% limit.

IV. Application Procedure

Q19. Can the application form be filled in and submitted in the Albanian language?

Application forms are to be filled in and submitted in the English language only.

Q20. Should all project actors be listed in the part of the application form that relates to human resources? Is it necessary to send CVs for all of them?

The application form should include the CVs of all the key personnel stated under the “Human Resources” budget line (such as Project Coordinator, Finance and/or Procurement Officer, et cetera) and any other experts that will add value to the project itself (certain expertise that you feel important to point out).